

BUSINESS MEETING OF THE 8TH ANNUAL GENERAL MEETING AT LIVERPOOL UNIVERSITYAPRIL 3RD, 1984AGENDA

1. Minutes
2. Matters arising
3. Chairman's report
4. Treasurer's report
5. Constitutional items
6. Elections
7. A.O.B.

1. Minutes

The minutes of the previous A.G.M. business meeting were read out by the Secretary.

2. Matters arising

There were no matters arising and the minutes were signed as correct.

3. Chairman's reporta. Next meetings

The next annual meeting will be held on April 1st - 3rd 1985 in Portsmouth.

The local organiser will be Dr. Robert Combes. There will be two symposia;

- i) Metabolic activation in relation to genotoxicity testing, organised by Dr. Combes.
- ii) Genetic disorders in the human population, organised by Dr. Colin Arlett.

The 1986 meeting will be at Manchester, April 14st - 16th, Dr. David Scott will be the local organiser. The major topic at this meeting will be concerned with cytogenetics. The 1987 meeting will be held at Bath and the local organiser will be Dr. Colin Soper.

b. Workshops

The Drosophila workshop, planned for 1984, has been postponed due to lack of support. It is hoped to hold a workshop at Swansea during 1985 on practical aspects of in vitro mammalian mutation tests. This will be planned to take place over a two week period and will be organised by Dr. Colin Arlett and Dr. Jim Parry. Members who were interested in attending this workshop were asked to contact the organisers.

c. Accreditation

Progress in compiling the indicative list has been smooth, and a further meeting with the Institute of Biology was to be held on May 22nd, 1984.

d. 2nd Collaborative trial

The Chairman thanked the organisers and the participants for their efforts and for the impressive amount of work that had been done. Manuscripts were to be sent to Dr. Arlett or Dr. Parry by June 1st, 1984. Dr. Arlett agreed to send out 'instructions to authors' to the participants.

4. Treasurer's report

One hundred and twenty-seven members (including 14 student members) had paid their subscriptions for 1984. Fifty-five, 1983 members had not yet rejoined. There were 34 new members. Dr. Danford pointed out that £2500 had been received in donations for the Liverpool meeting. No donations had been sought for the 1983 meeting in Edinburgh as the previous Chairman had felt that sponsors for meetings should not be approached every year, in the present economic climate.

The costs of printing the U.K.E.M.S. book on mutagenicity guidelines Part 1 were broken down as follows; £500 for the first printing, £300 for the second printing and the remainder for typesetting. There were 180 copies remaining of Part 1 which form an asset of the society. Dr. Danford pointed out that an extra £70.00 credit appears on the statement to cover a transfer from the current account to the deposit account whilst the statement was being prepared.

5. Constitutional items

The constitution required amendments to take into account student members, the creation of a new office, that of Vice-Chairman, notice of vacancies, alteration of the quorum, and clarification of the officers required to transact business. Each amendment had been considered by the Executive Committee and were recommended to the business meeting. The Chairman read out each amendment as follows (the changes are underlined):

Article III. Membership

The Society shall consist of Ordinary and Honorary and Student members.

Article IV. Officers and Executive Committee

The officers of the Executive Committee shall be the Chairman, Secretary and Treasurer. The officers, the Vice-chairman and two Committee Members shall comprise the Executive Committee. The election of the officers and Committee Members and their duties shall be as provided for in the bye-laws.

Article VI. Transaction of Business

2. A quorum at a business meeting shall consist of 2556 of the membership and the Chairman and Secretary or their deputies appointed by the committee as necessary must be present.

Bye-Laws

Article I. Membership

3. Student Membership shall consist of those registered for a full-time postgraduate qualification. Confirmation of their status may be sought from their supervisors. Student members shall receive all information circulated to ordinary members, and shall be eligible to apply for expenses to attend the scientific meetings of the Society. Their reduced subscription makes them ineligible from membership of the European Environmental Mutagen Society (E.E.M.S.) and therefore for studentships to E.E.M.S. meetings. They cannot vote at Business Meetings. Student members shall be made aware of their rights and limitations on applying for membership, and those wishing to revert to Ordinary Membership in the course of a year shall pay the difference between Student and Ordinary Membership only.

Article II. Subscriptions and expenses

2nd paragraph, 1st sentence

The Society Treasurer will pay the European Environmental Mutagen Society a sum equivalent to one half the European subscription for each ordinary member of the U.K. Society.

Article III. Officers and Committee members

New 1st sentence.

1. All members shall be informed of vacancies for committee posts not more than 6 months and not less than 3 months before the Business Meeting of an Annual General Meeting.

Article III. Officers and Committee Members

2. The office of Chairman and Vice-Chairman shall be for two years. The Vice-chairman shall be Chairman-Elect and will serve as a full committee member in that capacity. The terms of the office for Secretary and Treasurer shall be for three years and they shall be eligible for re-election for one further term. The term of an office for ordinary committee members shall be for three years. Committee members other than the Secretary and Treasurer may not serve for more than one consecutive term of office.

Article IV. Duties of officers

Point 2, 1st sentence.

The Chairman, Vice-chairman, Secretary and Treasurer shall discharge the duties usually assigned to these offices.

Concerning the office of Vice-chairman, the Chairman explained that each new Chairman has come without any prior experience of the duties required. Serving as Vice-chairman will help in this respect and will also invalidate the need for the Past-Chairman to remain on the committee. It was envisaged that the first Vice-chairman will come into office at the 1985 A.G.M. and will serve in this capacity for one year. In 1986 when the current Chairman retires, the Vice-chairman will become the new Chairman. Thereafter the term of office for the Vice-chairman will be for two years and that of Chairman also for 2 years.

The proposed change in the quorum for the business meeting caused concern among members. After discussion the following amendment was proposed by Dr. D.A.H. Pratt, seconded by Dr. A. Alldrick:

Article IV. Transaction of Business

2. A quorum at a business meeting shall consist of 25 members and the Chairman and Secretary or their deputies appointed by the committee as necessary must be present.

This amendment was accepted unanimously by the meeting. All other amendments as stated were accepted unanimously.

6. Elections

A nomination had been received for Dr. D.J. Tweats to replace Dr. D. Anderson as Secretary. No other nominations had been received so there was no election. Dr. Kilbey warmly thanked Dr. Anderson for the help she had given to himself, the Past-Chairman and the U.K.E.M.S. since its inception in 1977. Dr. Anderson received a gift in recognition of her services.

7. A.O.B.

There was no further business.

Brian Kilbey
April 2nd. 1985