



United Kingdom Environmental Mutagen Society

## UKEMS Travel Expenses Claim Form

Please see accompanying notes on the UKEMS website

NAME & AFFILIATION			
TELEPHONE		EMAIL	
PURPOSE OF EXPENSE			
<b>EXPENSES</b>		Details & Amounts (£)	
<b>TRAVEL (To and From)</b> CAR @40p/mile 1 <sup>st</sup> 100 miles then 20p/mile thereafter (Total miles, Total Sum ) RAIL FARES (2nd CLASS) TAXIS AIR FARES			
<b>ACCOMODATION &amp; SUBSISTENCE</b> HOTEL MEALS			
<b>OTHER (PLEASE ITEMISE)</b>			
<b>TOTAL REQUESTED</b>			

DECLARATION: I can confirm that these expenses were incurred on UKEMS business.

Signature:

Date: